



Electrical Contractor Registration Agency of the Electrical Safety Authority

Master Electrician Examination Transfer Request

Submit to: ECRA of the Electrical Safety Authority
400 Sheldon Dr, Unit 1
Cambridge, ON N1T 2H9
Fax 1-888-251-7377 Email masters.exam@electricalsafety.on.ca

First Name	Last Name

I am currently registered in:

Examination Notification #	Examination Location	Examination Date

I want to reschedule to:

1st choice:

Examination Notification #	Examination Location	Examination Date

2nd choice:

Examination Notification #	Examination Location	Examination Date

CONFIRMATION LETTER	
I would like to receive my confirmation letter via (please check one) : <input type="checkbox"/> Regular Mail <input type="checkbox"/> Email <input type="checkbox"/> Fax	
Fax # or Email address:	

- **First Transfer** - An additional \$28.00 + HST (\$31.64) fee will be charged to reschedule an examination unless ESA is notified at least ten (10) working days **prior** to the examination date.
- **Additional Transfers** - Will automatically result in a \$28.00 + HST (\$31.64) fee
- Applicants **MUST write within one (1) year** of initial application
- Applicants who do not show up for their scheduled examination forfeit their fee

Payment Method: (please check one)	Non Refundable
<input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD <input type="checkbox"/> AMERICAN EXPRESS	Card Number _____ Expiry Date (M/YR) _____ / _____
Name on Card _____	Signature _____
<input type="checkbox"/> ESA ACCOUNT # _____	<input type="checkbox"/> CHEQUE/MONEY ORDER # _____ ***make cheque/money order payable to the Electrical Safety Authority

ESA does not guarantee that all requests will be processed. There must be space available in the examination requested. A confirmation letter will be issued to advise you when transfer is completed.

Date: _____ **Signature:** _____

BY SUBMITTING PERSONAL INFORMATION TO THE ELECTRICAL SAFETY AUTHORITY, OR ITS AGENTS AND SERVICE PROVIDERS, YOU AGREE THAT ESA MAY COLLECT, USE AND DISCLOSE SUCH PERSONAL INFORMATION IN ACCORDANCE WITH ITS PRIVACY POLICY, APPLICABLE LAWS OR PURSUANT TO OUR ADMINISTRATIVE AGREEMENT WITH THE PROVINCE OF ONTARIO AND DISCLOSE SUCH INFORMATION TO THIRD PARTY SERVICE PROVIDERS FOR THE PURPOSES OF ADMINISTERING AND PROCESSING EXAMS AND REPORTING AND STORAGE OF RESULTS (WHICH MAY BE ON SERVERS LOCATED OUTSIDE OF CANADA). If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at www.esasafe.com.