

ACP NEWS

December 2015

Expansion of ACP-Residential to include Single Unit Apartment Renovations

Effective December 9, 2015, the ACP Residential program is expanding.

Parameters:

- Applies to work in individual apartment units
- An application must be filed for each unit
- Only if all the work is within the unit – if work is required in the common areas or electrical room continue to file as non-ACP apartment renovation

New On-line Application Types:

- Apartment ACP Reno single unit
- Apartment ACP Small Job
- Apartment ACP HVAC Small Job

Eligible Scope of work:

- Additions/alterations no service work
- Residential sub-panel only
- Residential equipment - ACP
- Res-Branch circuit only/equip by others

Work with a Contractor invoice of \leq \$500, for eligible work, may be filed as a Small Job.

Site Name - HV Substation Maintenance

When filing an application for Substation Maintenance, ensure the “site name” is the **facility name** rather than the name of an LEC who has subcontracted the maintenance work.

OESC 2015 – Effective May 5, 2016

As outlined in the ACP Manual ACP:

- Whenever the OESC Code Book is updated it is mandatory that the current issue be purchased. ESA recommends that sufficient copies be purchased so a current Code Book is readily available to all staff.
- ESA new Code Training is mandatory for all ACP members at each Code cycle.

The Manual also outlined the requirement for ACP contractors to subscribe to the ESA Bulletins.

This year, ESA is excited to partner with the CSA Group to offer the Code book and all ESA bulletins together for one price and at a significantly reduced rate from prior years. It will be available in print for \$219 or as a searchable, digital format for \$195 – accessible on smart phones, tablets and desktops; compatible with Windows and iOS. The Code is available for purchase online at www.csagroup.org/oesc

Effective December 1, 2015 Bulletin fees ceased to be invoiced directly by the ACP Office.

New Code training courses (in class and on line) will commence Spring 2016. Watch the ESA website for details.

Authorized Contractor Program

In general, the ACP Program bases audit ratios on contractor performance and level of risk of the installation. You may notice some variation to existing inspection ratios as we consider and monitor different pilots within the program, over the next few months. Please direct any questions to the ACP Office 1-800-249-4583.

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CONTACT THE ACP OFFICE AT 800-249-4583



“Leave Behind” master available for Contractor use – especially HVAC

It is sometimes difficult to explain to customers who ESA is, why ESA might call to set up an appointment for an inspection, and what being a member of ACP means. To assist with your customer education, the ACP Office has created a “leave behind” document that you can add your business card to and leave with your customer. Contact the ACP Office to get a pdf file.

**Electrical Safety Authority
Authorized Contractor Program**

This Electrical/HVAC Contractor is a member in good standing of the Electrical Safety Authority’s (ESA) Authorized Contractor Program (ACP).

The ACP program recognizes Contractors who

**Authorized Contractor Program
Customer Information Sheet**

The ESA has developed a “Frequently Asked Questions” handout for ACP Contractors to give to their customers. A pdf file can be obtained by contacting the ACP Office. The information sheet addresses:

1. Do ACP Contractors need electrical permits...
2. Why didn’t the ESA Inspector come...
3. Is the contractor advised when an on-site inspection will take place?
4. How can ESA be sure the work completed by the contractor was done correctly...
5. Are ACP contractors better than non-ACP contractors?
6. How can I verify that my contractor is a member of the ACP program?
7. Where can I learn more about the Authorized Contractor Program?

**ACP Membership Fees
effective Jan 8, 2016**

Residential (RES)	\$127 + tax
HVAC	\$127 + tax
Pole Line Maintenance (PL)	\$127 + tax
Commercial-Industrial (C/I)	\$459 + tax
Substation Maintenance (SB)	\$459 + tax
Res + PL	\$191 + tax
C/I + Res	\$523 + tax
C/I + PL	\$523 + tax
C/I + SB	\$689 + tax
C/I + Res + PL	\$586 + tax
SB + PL	\$523 + tax
SB + Res	\$523 + tax
C/I + SB + Res	\$752 + tax
SB + PL + Res	\$586 + tax
C/I + SB + Res + PL	\$816 + tax

Small Job fees

Audit ratio 1:10 or 1:25	\$30
Audit ratio 1:5	\$58
Audit ratio 1:3	\$101

Pole Line Maintenance Vertical

Effective January 1, 2016 the allowable scope of work is being expanded to include replacement of Utility owned transformer poles with a single phase transformer.

Reminder: the ACP Pole Line Maintenance vertical allows for pre-planned work scheduled during normal business hours. Emergency and after-hours work may receive a connection authorization via the Inspector, but the work is filed as a non-ACP notification.

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Are you recording the Quantity correctly when filing on-line?

For ACP **Small Jobs** the quantity is always 1; scope of work details are recorded in the “Work Location and Details” section.

Fee Code: Fee Item:
R049 * ACP RESIDENTIAL WIRING SMALL JOB <=\$500

Qty: 1 * **Category:** ZTAD *

Amp: - Select - **Voltage:** - Select -

Service Type: - Select - **Service Sub-Type:** - Select -

Work Location and Details:
OUTLINE THE WORK DETAILS INCLUDING THE ACTUAL QUANTITIES HERE (IE) 2 LIGHT FIXTURES AND 1 GFCI IN EN SUITE BATHROOM

For all other application types, the actual # of devices or pieces of equipment is entered in the quantity field

Fee Code: Fee Item:
R026 * ADDITIONS/ALTERATIONS NO SERVICE WORK

Qty: 45 * **Category:** ZTAD *

Amp: - Select - **Voltage:** - Select -

Service Type: - Select - **Service Sub-Type:** - Select -

Work Location and Details:
BASEMENT RENO - 20 POTLIGHTS, 15 RECEPTACLES, 10 SWITCHES, 60A SUBPANEL

Most Common Defects

(issued January – November 2015)

Residential

02-100(3) Complete panel directory req`d
26-700(11) GFCI prot recept <1.5m
12-506(4)(a) NM Cable near heat ducts
12-510(1) Min support spacing, NMSC
26-722(f) AFCI req`d for branch circuits
12-114 Make Safe unused Conductors
02-034 Equipment to be Approved for Use
12-516 Mech prot req`d, NMSC < 32mm
26-712(g) Tamper Proof Recep req`d
12-3000(5) Box/device covers req`d
12-3010(3) Outlet box >4", 2 supports
26-712(a) Add recept per 1.8m rule
10-406(4) Bond gas piping, min #6
02-300 Compl wiring, devices, fixt, etc
12-3016(1) Boxes in Combustible Surfaces

Commercial-Industrial-Agricultural

02-100(3) Complete panel directory req`d
12-618 Min support spacing, arm cable
12-3024 Fill unused openings, boxes etc
26-700(11) GFCI prot recept <1.5m
02-034 Equipment to be Approved for Use
02-300 Maintain Electrical Equipment
02-022 Disconnect unapproved equipment
12-114 Make Safe unused Conductors
12-3000(5) Outlet box covers req`d
02-022 Approved equipment only
10-204(1c) One Neutral Ground Point
10-204(1b) Supply Neutral Grounded
02-308(1) 1 m work space req`d
02-100(3) Label max fuse size and type
02-100(3) Label Disconnect Switches

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