

AUTHORIZED CONTRACTOR PROGRAM



Customer Information Sheet

The Authorized Contractor Program (ACP) is a **voluntary** program for Licensed Electrical Contractors (contractors) and qualified HVAC contractors in Ontario.

Eligible contractors who opt into the program have their work inspected by ESA, but some is inspected on an audit basis. This means the contractor doesn't have every job of a certain type inspected; instead, ESA inspects a sample of the contractor's work based on a pre-set audit ratio. For example, the range of inspections for different types of residential work varies from 1 in 10 (air conditioners), 1 in 4 (renovations i.e. kitchen/bath), and 1 in 3 (service upgrade). Also, participating ACP contractors can work with local electric utilities to reconnect power without an ESA inspection in many circumstances.

Frequently Asked Questions

1. Do ACP Contractors need electrical permits from ESA for their work?

Yes. All contractors must take out a permit with ESA for all electrical work as set out in the Ontario Electrical Safety Code – it's the law.

The contractor must advise ESA when each stage of construction (rough wiring, service, final) is ready for inspection. ESA determines what work is subject to an on-site inspection and when.

2. My invoice from my contractor included an ESA fee for a permit, why didn't the ESA Inspector come to do the inspection?

Participating ACP contractors must submit a permit to ESA for all of their work and a selected sample is inspected on-site. A fee is charged by ESA for each permit application.

3. Is the contractor advised when an on-site inspection will take place?

No, the contractor is not advised as to which sites have been selected for an inspection. This is necessary to protect the integrity of the audit inspection process.

4. How can ESA be sure the work completed by the contractor was done correctly if it isn't inspected?

ESA has a variety of means for monitoring electrical contractors' work. In addition, all contractors must complete electrical work according to the requirements of the Ontario Electrical Safety Code. There is an important extra incentive for ACP contractors to make sure they meet this requirement: If an ESA inspection determines the work does not meet the Code this could affect the contractor's eligibility for the ACP program.

5. Are ACP contractors better than non-ACP contractors?

ACP is a voluntary program with membership criteria. It is not a quality designation.

6. How can I verify that my contractor is a member of the ACP program?

A list of current ACP contractors is available at www.esasafe.com. Search the “Find a Contractor” tool from the homepage and select ACP as one of the search criteria.

7. Where can I learn more about the Authorized Contractor Program?

More information can be found at www.esasafe.com/acp.

Authorized Contractor Contact Information

LEC Company Name: _____

Business Address: _____

Authorized Contractor Number: _____

ESA/ECRA Licence Number: _____

Telephone Number: _____



About the Electrical Safety Authority (ESA)

The Electrical Safety Authority's (ESA) role is to enhance public electrical safety in Ontario. As an administrative authority acting on behalf of the Government of Ontario, ESA is responsible for administering specific regulations related to the Ontario Electrical Safety Code, the licensing of Electrical Contractors and Master Electricians, electricity distribution system safety, and electrical product safety. ESA works extensively with stakeholders throughout the province on education, training and promotion to foster electrical safety.

More information on the Electrical Safety Authority can be found at www.esasafe.com, through Twitter @homeandsafety and on Facebook at www.facebook.com/ElectricalSafetyAuthority.