

ACP NEWS

OCT 2011

ACP CONTRACTOR NEWSLETTER SPECIAL EDITION FOR POLE LINE CONTRACTORS

The spring and summer storms, including the tornado in Huron County, brought to light a number of misunderstandings and inconsistencies with respect to the ACP Pole Line Maintenance vertical. Questions arose regarding what is included under ACP and how applications are to be filed and processed for different situations. Feedback was sought from Contractors on the ACP Pole Line Maintenance vertical and from Inspectors. The input was then discussed at the September ACP Committee meeting. The following clarifications were agreed upon and are in effect.

The **ACP Pole Line Maintenance** program is intended for pre-planned, non-emergency work. It provides the Contractor with three (3) benefits:

1. Pre-authorized connection (for eligible work – see Section 4.6 of the ACP Manual)
2. Flat rate fee of \$74
3. Audited inspections (1 in 5)

Emergency repairs done in response to storms and/or accidents are **not** part of the Pole Line Maintenance program. In these circumstances, Contractors belonging to the Pole Line Maintenance program may receive an immediate connection authorization as outlined below. Fees will be based on the actual work done. The work is subject to 100% inspection.

Emergency Repairs called in during the day:

- Customer Service Rep (CSR) will process the Application for Inspection based on the actual work done.
- CSR will call the Inspector to advise of the situation.
- CSR will send a connection authorization to the applicable Utility.
- CSR will put the notification in the Inspector's work for the next business day.
- The Inspector will conduct the inspection the next time s/he is in the area.

Emergency Repairs called in after-hours:

- Contractor calls the ESA after-hours service (1-877-372-7233).
- Contractor will review the work with the On-Call Inspector.
- Contractor will provide their ACP # and Utility meter # to the On-Call Inspector.
- The On-Call Inspector will arrange a connection.
- The Contractor will file the Application for Inspection the following business day based on the actual work done, indicating that it was an after-hours emergency managed by the On-Call Inspector.

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Summary:

Benefits	Pre-planned Maintenance	Emergencies (same day or after hours)
Connection Authorization	Yes (pre-authorized)	Yes (immediate authorization)
Fees	Discount (C069) currently \$74	Full fees (itemized)
Audit ratio	1 in 5	100% inspection (no ratio)

**You are encouraged to review Section 4.6 –Pole Line Maintenance in the June 2011 ACP Manual.
If you have any questions, please contact the ACP Office at 1-800-249-4583.**

Minimum Number of Applications

To remain on ACP, **all** Contractors are required to file 20 applications in a rolling 12 month window.

Contractors on the Pole Line Maintenance vertical who have an Electrician’s Certificate 309A or D, have an additional criterion to meet **to remain on the Pole Line vertical**. These Contractors must file 20 applications **specific to the Pole Line line of business** in a rolling 12 month window to remain on the Pole Line Maintenance vertical.

Line of Business applications includes those filed under the vertical as ACP-PL5 notifications as well as applications filed for overhead lines, permanent pole services, and temporary services (single phase, three phase or subdivision).

Application activity is monitored quarterly, at the end of February, May, August and November. Contractors with a 309A or D who have fewer than 20 line of business applications will receive a Warning letter. Contractors who again have fewer than 20 line of business applications at the time of the next quarterly report will be suspended from the Pole Line Maintenance vertical.

Inclusion of Poles in Substation work

Many Pole Line Contractors are also members of the ACP Substation Maintenance vertical. A reminder to Contractors who are ACP Pole Line and ACP Substation

When filing an application for Substation Maintenance you are allowed to include the poles that reside outside the substation provided they are part of the substation service conductors. The substation application will cover tree trimming, cleaning and replacement of insulators only. If any other work is done on the pole line, a separate Pole Line application must be filed.

Have you changed your contact information?

Please ensure that the ACP Office has your current mailing address, contact person’s name, telephone #, fax # and e-mail address.

Thank you.

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