



**Review and Appeals Office:**  
 155A Matheson Blvd W.  
 Mississauga, Ontario L5R 3L5  
 Tel: (905) 712-5673  
 Fax: (905) 712-7865  
 Email: [ESA.Appeals@electricalsafety.on.ca](mailto:ESA.Appeals@electricalsafety.on.ca)

<b>Office Use:</b>	<b>Form L1</b>
Appeal No.:	
Date:	

## Request for Hearing before the Director, Appeal of Licensing Decision

IN THE MATTER OF NOTICES ISSUED BY THE DIRECTOR OF LICENSING UNDER S. 113.3 and S. 113.5 OF THE ELECTRICITY ACT, 1998

Please complete all sections and submit via fax, email or regular mail to the **Reviews and Appeals Office**

<b>Applicant Information</b> Please Type or Print clearly.			
Name: _____ <small>(Family/Last Name(s)) (Middle Initial) (First Name(s))</small>			
Company Name: _____ <small>(if applicable)</small>			
Address: _____ <small>(Street) (City) (Province) (Postal Code)</small>			
Phone Number: Work ( )		Home ( ) Cell: ( )	
Fax Number: Fax ( )		Email: _____	
<b>Applicant's Position:</b> Please check here if additional summary pages are attached <input type="checkbox"/>			
Please summarize your reasons for this appeal. It is important to be as specific as possible. The request for an appeal should be accompanied by a written submission as to the reason/s you disagree with the decision of the Director of Licensing.			
I/we disagree with the Notice as attached (attach Notice being appealed) _____ <small>(Type of Notice) (Licence \ File No.)</small>			
The item(s) of the Notice I/we wish to appeal is(are):			
1.			
Reason: _____			
2.			
Reason: _____			
3.			
Reason: _____			
<b>Representation:</b> If you will be represented by a lawyer/agent, please provide the following contact information for the lawyer/agent. If your lawyer/agent is completing this form, the agent <u>must</u> attach a written authorization, signed by you (the Applicant), authorizing the lawyer/agent to represent you in this matter.			
Name: _____		Legal Firm/Company Name: _____	
Address: _____			
Phone Number: ( )		Fax Number: ( )	

I/we hereby request a Hearing before the Director regarding the above-noted Notice

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

**Important Notes:** To be accepted, this Request for Hearing must be submitted within 15 days of being served with Licensing Notice and must include the following information: (Please Check box when complete)

- This form, with all sections complete and signed;
- A copy of the Licensing Notice(s) (i.e. "Notice of Proposal") being appealed; and
- Your written submissions and all supporting documentation.

BY SUBMITTING PERSONAL INFORMATION TO THE ELECTRICAL SAFETY AUTHORITY, OR ITS AGENTS AND SERVICE PROVIDERS, YOU AGREE THAT ESA MAY COLLECT, USE AND DISCLOSE SUCH PERSONAL INFORMATION IN ACCORDANCE WITH ITS PRIVACY POLICY, APPLICABLE LAWS OR PURSUANT TO OUR ADMINISTRATIVE AGREEMENT WITH THE PROVINCE OF ONTARIO. If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at [www.esasafe.com](http://www.esasafe.com).